

ADDAX

PETROLEUM

RC No. 333615

Addax Petroleum Development (Nigeria) Limited

Tender Opportunity

TB-3178-Call- Off Contract for the Provision of Offshore Scaffolding Equipment & Personnel (Nipex No: 1200295)

Introduction:

Addax Petroleum Development (Nigeria) Limited (hereinafter referred to as "APD(N)L") invites interested and pre-qualified Contractors to respond to this tender opportunity for the provision of the following services as detailed in item 2 below. It is intended to award three (3) call-off contracts that are being proposed to commence in Q1, 2015 and continue for a duration of two (2) years with APD(N)L having the sole option to extend the duration for a further period of one (1) year. It is intended that the contracts can be used by every department in ADDAX.

2. Scope of Services

As a minimum requirement, the selected Contractor shall have the necessary experience, capability and shall be fully responsible for the provision of Scaffolding Equipment & Personnel for use in an offshore operation.

- **TB-3178 Call-Off Contract for the provision of Scaffolding Equipment & Personnel:** Contractors shall be required to provide the following:
- Contractor shall supply scaffolding on a rental basis for use offshore.
- Contractor shall supply qualified personnel to erect and dismantle the scaffolding both offshore.
- All scaffolding equipment and erection of scaffolding must be in accordance with the following standards:

British Standard BS 5973

British Standard BS 5974

European Standard BS EN12811-1

Tenderers must list the equipment owned by the company together with applicable standards that the equipment is manufactured to.

Tenderers must list qualifications (and submit copies) of key personnel.

3. Mandatory Requirements:

- To be eligible for this exercise, interested Tenderers are required to be pre-qualified in the Product/Service category 3.05.07 Scaffolding/Rigging/Covering Services category A-C in NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified suppliers in this category will receive a Technical Invitation to Tender (ITT).
- To determine if you are pre-qualified and to view the product/service category you are listed for, log on to: www.nipexng.com and access the NJQS with your log in details, click on “Continue to Joint Qualification Scheme tool”, click on ‘check my supplier status and then click “Supplier product group”.
- If you are not listed in a product/service category you are registered with the Department of Petroleum Resources (DPR) to do business, contact the NipeX office at 30, Oyinkan Abayomi Street, Ikoyi, Lagos, with your DPR certificate as evidence for verification and necessary update.
- To initiate the JQS Pre-qualification process, access www.nipexng.com to download the requisite application form, make necessary payments and contact the NipeX office for further action.
- To be eligible, all tenderers must comply with the Nigerian Content requirements in the NipeX system.

4. Nigerian Content Requirements:

Tenderers are to note that they will be requested during the technical tender to provide details of their relevant strategy to ensure that they fully comply with the Nigerian Oil & Gas Industry Content Act, 2010 as provided

at www.nnpcgroup.com and www.nigcontent.com. In view of the fact that non-compliance will constitute a fatal flaw in all contract evaluations.

In light of the above, Tenderers shall be expected by the Nigerian Content Development Monitoring Board (NCDMB) to:

- Demonstrate that the entity proposed for execution of the service, is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and

responsibilities of parties for this work. Such companies must show evidence of joint venture binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set-up in Nigeria.

- Furnish details of company ownership and share holding structure. With photocopies of its CAC Forms C02 and C07.
- Provide evidence of what percentage of its key management positions are held by Nigerians and what percentage of the total work force are Nigerians. And also show overall percentage of work to be performed by Nigerian resources relative to total work volume.
- Provide a Nigerian Content Plan with detailed description of the role, work scope, man-hours and responsibilities of all the Nigerian companies and personnel that will be involved in executing the work.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well equipped offices and workshop.
- Provide detailed plan for staff training and development on engineering, project management and procurement (including all software to be used, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous businesses and Nigerians over the next five (5) years.
- Provide evidence of domiciliation of project management and procurement centers in Nigeria with physical addresses (not P.O. Box)
- Provide detailed description of the location of in-country facilities (Equipment, storage, workshops, repair, maintenance and testing facilities)
- Provide detailed statement with evidence of how it intends to maximize the use of Nigerian made goods and services.
- Provide details on any other Nigerian Content initiative the company is involved in.
- Provide MOA with Oil & Gas trainers association (OGTAN) registered facility for both class room type (theoretical) and on-the-job training attachment for the duration of the project.
- Provide evidence of minimum 50% equity ownership of equipment by Nigerian subsidiary.

5. Closing Date

Only tenderers who are registered with NJQS Product/Category Scaffolding/Rigging/Covering Services (3.05.07) **as at 12:00noon on 30th June 2014 being the advert closing date** shall be invited to submit Technical Bids.

6. Additional Considerations:

Please note that all interested Contractors are required to strictly adhere to following conditions in relation to their response to this Advert:

- As stated in item 3 hereto. Contractors are required to be prequalified in NJQS under this specific Services category to be eligible to participate in this tender opportunity.
- All costs incurred in preparing and processing NJQS pre- qualification and responding to this Tender Opportunity shall be to the Contractor's own account.
- This Advert shall neither be construed as any form of commitment on the part of APD(N)L to award any contract to any Contractor and or associated contractors, sub-contractors or agents, nor shall it entitle pre-qualified Contractors to make any claims whatsoever, and/or seek any indemnity from APD(N)L and/or any of its partners by virtue of such Contractors having been prequalified in NJQS.
- The tendering process shall be undertaken in accordance with the NNPC contracting process which requires pre-qualified Contractors to submit their documentation in the following manner:-
 - (i) Pre-Qualified contractors in the relevant Product/Services category in NJQS will be requested to submit their Technical Tenders.
 - (ii) Following the Technical evaluation process, only technically acceptable and financially qualified contractors will be requested to submit their Commercial Tenders.
- APD(N)L will communicate only with authorised officers of the qualifying Contractors at each stage of the Tender process, as necessary, and will NOT communicate through individuals or appointed Agents.

Please visit the NipeX portal at www.nipexng.com for this Advert and other relevant information.